

DITR

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Date: 96/01/78 By: 008

Executive Assistant to DCI
Director of Training
Weekly Summary Report

25X1A6a

2. The Office of Current Intelligence requested on 16 March that the Chief, Management Training Division, OTR, conduct the Human Resources Program for the benefit of the DCI Career Service Board. A similar program is planned at the invitation of the Technical Services Staff to begin on 8 April.

3. An Air Force project officer has been set up to handle details concerning the attendance of Air Force personnel in the OTR weekly indoctrination programs. The privilege of attending these indoctrination courses was requested by Air Force representatives so that certain selected intelligence officers may be able to keep abreast of the latest changes and developments taking place within CIA.

4. During the week the Language Laboratory was used for a total of 442 hours. There is at the present time a combined total of 201 students enrolled in introductory and self-study courses in the Language Training Center.

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7. In collaboration with W&A Division, OTR has undertaken to produce Spanish and French translations of the Basic Tradeecraft Agent Training Manual.

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10. Partitioning and equipping of Room 100A and B, all [REDACTED] is under way. Most of necessary furnishings are available from existing OTR stocks. This space will be used to accommodate provisionally-cleared personnel of the DDI offices.

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11. All property at [REDACTED] is being sold on the open market by the Project Chief. By decision of [REDACTED] none of the property is available for use of other agency facilities.

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12. As of 27 March 1953, 227 CIA personnel are enrolled in TR(S) training courses, 464 in TR(O) courses, and 321 in external training, making a total of 1012 in training programs under the jurisdiction of OTR as a whole.

MATTHEW BAIRD

MB:bro

cc: DU/P
DD/I
AD(Commo)

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